



duration	One day
availability	Company course listing
course overview	<p>Technical workshops providing refresher training / consultancy on how best to configure and manage a Microsoft Project EPM environment.</p> <p>YOU SET THE AGENDA.</p>
designed for	<p>Experienced Microsoft Project users wanting a technical and process-based understanding of Microsoft Project EPM.</p> <p>Supports the following Microsoft Project versions:</p> <ul style="list-style-type: none"> <li>• Office Project 2007/2003/2002 EPM</li> </ul>
prerequisites	<p>Some formal knowledge of project management and software applications is required to get the most benefit from the time spent. Successful completion of one or more of the following would be an advantage:</p> <ul style="list-style-type: none"> <li>• EPM Practicalites</li> <li>• Project Mentor</li> </ul>
follow on learning	None applicable

## surgery objectives

As a surgery's agenda is open, you can determine just what you want to get out of the day (or days). What you will end up with is a greater understanding in how EPM techniques and processes can best be managed. The surgery is an opportunity to build on the Microsoft project experience that you already have, fine-tuning and refining to make procedures more and more efficient.

## sample agenda

- Understanding the EPM technical environment
- Understanding EPM data flows
- How to structure data within an EPM environment
- How best to utilise resources in an EPM environment
- How to define and structure EPM processes
- How to publish, capture actuals and replan remaining work
- How to structure EPM reports for particular groups of user
- How to configure EPM administration and security